

Community Development Advisory Committee Minutes

Date: May 6, 2020

Online Public Meeting

Member Attendees:

Mr. Karl Bernhardsen, At-Large Appointee, Chair
Ms. Mary Ann Callahan, 1st District, Vice-Chair
Ms. LaToya Foster, 2nd District, Secretary
Ms. Brandy Brown, 3rd District
Ms. Majeedah Razzaq, 4th District
Ms. Michelle OLoughlin, 5th District
Mr. Brett Pornbeck, 6th District
Ms. JoAnne Hanrahan, Mayoral Appointee
Ms. Debra Hogan, Mayoral Appointee
Ms. Kelly Weiss, Mayoral Appointee

Member Absent:

Staff Members Attending:

Mr. Stephen Carson, HUD Manager

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- Meeting called to order: 6:17 PM
 - ESG & CDBG Recommendations
 - **JoAnne** recommended that some of CDBG money be used to help aid ESG funding
 - **Michelle** inquired whether the *Community Response Fund* was something that people could also apply to in regards to seeking aid. Stephen informed her that if a program/organization did not receive ESG or CDBG funding then they could apply for other aid but it would have to be something done separately. They would have to reach out to the organizations providing that funding.
 - In regards to the CoC recommendation, the Family Enrichment Network: Homeless Prevention, was suggested an allotted amount of \$486,557.00 (\$28,881.00 less than the CoC recommendation). This was because the amount remaining after the admin cap of 10% was taken out (which the CoC recommendation did not factor into their recommendation), the amount requested by both the VOA (\$16,000.00) and The YWCA (\$46,200.00) only left \$486,557.00 of ESG funds; which was then all allotted to FEN.
 - The amount of \$263,200.00 requested by CES (Coordinated Entry System) will be going towards staffing employees for 2 years as well as 2 years worth of software upgrades. Coordinated Entry was requesting the funds because they expect a rise in the amount of calls that they will receive per day; typically the calls per day average around to 50 with COVID it is expected to reach around 500. As of right now no one program/organization or office has money set aside to fund this need for CES.
 - Note that any homelessness activity needs the CoC support. A letter from the CoC stating the support of your program is usually enough to suffice.
 - According to HUD for non profit agencies to get help with utilities and rent during the COVID pandemic, these agencies would need to be open and providing a service, whereas this is not the case for for-profit businesses.
 - **Karl & Mary Ann** have agreed to write a letter to HUD, to be viewed and approved by the remainder of CDAC members, expressing our displeasure in the acknowledgement of how non-profit agencies are being treated during this

pandemic. We want to stress how we do not agree that this stipulation is placed on non-profit agencies.

- Approve CDBG and ESG COVID Budgets (see attached)
- Meeting adjourned 7:32 PM (1-Foster, 2-Razzaq, unanimous)

CARES CDBG and ESG CDAC Funding Recommendation

CDBG

Project	Amount
Coordinated Entry System Upgrades	\$263,200.00
Broome County DSS: Temporary Housing	\$208,283.00
CDBG Homeless Prevention	\$161,764.00
CDBG Mortgage Assistance	\$150,000.00
CDBG Business Assistance	\$150,000.00
COVID Cleanup Relief	\$50,000.00
COVID Domestic Violence Rehousing	\$50,000.00
COVID Sanitation and Protection Supplies	\$50,000.00

ESG

Project	Amount
Family Enrichment Network: Homeless Prevention	\$486,557.00
VOA: Shelter Sanitation	\$16,000.00
YWCA Street Outreach	\$46,200.00